



H. A.
30/10/09

D-11229
29/10/09

Government of West Bengal
Land and Land Reforms Department
Land Reforms Branch
Writers' Buildings, Kolkata - 700 001...

ORDER

Dated, Kolkata, the 5th August, 2009

No. 3614-LR/1A-02/09GE(M)

WHEREAS it has been noticed by the State Government in the recent past that mutation and conversion of land acquired under the provisions of the Land Acquisition Act, 1894 (Act I of 1894) (hereinafter refer to as the said Act) are delayed due to various complications involved in processing such cases.

2. AND WHEREAS the State Government have considered it necessary to make the procedure simplified for disposal of mutation and conversion cases within a time bound manner in respect of the land acquired under the said Act.

3. Now, The Governor, after careful consideration of the matter has been pleased to direct as follows:

- 1) The Requiring Body shall be asked to submit application in plain paper both for mutation and conversion of the land proposed for acquisition under the said Act at the time of submission of acquisition proposal before the Land Acquisition Collector concerned.
- 2) The Land Acquisition Collector concerned when calculating the administrative cost to be paid by the Requiring Body will include requisite fee towards application fee and process fee for mutation and conversion of such land at the rate specified in Circular No. 4402-LR dated 28-12-2005 and No.4403-LR dated 28-12-2005.
- 3) As soon as the Land Acquisition Collector concerned make over possession of the land by way of 'writ of possession' to the Requiring Body after completion of acquisition under the said Act, the said 'writ of possession' along with copy of Notification and Declaration as well as the application for mutation and conversion as already received shall be forwarded by him to the Block Land & Land Reforms Officer concerned for necessary mutation and conversion of the land so acquired.
- 4) Land Acquisition Collector when sending the documents as stated in para (3) above shall make necessary payment of the requisite amount towards application fee and process fee for mutation and conversion of the land as already deposited with him in the manner as specified in Order No. 643-LR dated 06-02-2009.
- 5) The Land Acquisition Collector concerned shall furnish all the documents as mentioned in para (3) above to the Block Land & Land Reforms Officer concerned within seven days from

- the date of handing over possession to the Requiring Body as well as to make necessary payment of the requisite amount as stated in para (4) above.
- 6) The Block Land & Land Reforms Officer concerned shall complete the process of mutation in respect of such land within seven days from the date of receipt of the relevant documents along with requisite fees from the Land Acquisition Collector concerned and make corrections in the Record-Of-Rights in such manner as provided in sub para(5) of para 3 of G.O.No.644-LR dated 06.02.2009.
 - 7) As soon as mutation is completed the Block Land & Land Reforms Officer concerned shall send the case record to the District Land & Land Reforms Officer who will issue conversion order within seven days from the date of receipt of the case record from the Block Land & Land Reforms Officer concerned.
 - 8) The entire amount towards application fee and process fee for mutation and conversion of such land shall be deposited with the Block Land & Land Reforms officer concerned who will maintain the account in the appropriate manner.
4. This issues in modification of G.O.No.1511-LR dated 06.06.2006.

By order of Governor,
Balbir Ram
Principal Secretary to the Govt. of West Bengal.

No.3614/1(60)-LR

Dated, Kolkata, the 5th August, 2009

Copy forwarded for information and necessary action to:

- 1) The Director of Land Records & Surveys, West Bengal. 35, Gopalnagar Road, Alipore, Kolkata-700027.
- 2) The District Magistrate & Collector, P.O.
Distt.-
- 3) 1st Land Acquisition Collector, Kolkata. 5, Bankshall Street, Kolkata-700001.
- 4) The Additional District Magistrate and District Land & Land Reforms Officer,
Bankura P.O. Bankura Distt. Bankura
He is also requested to circulate the order to all SDDLROs and BLLROs in his district.
- 5) The Special Land Acquisition Officer, P.O.
Distt.-

Special Secretary to the Govt. of West Bengal

Memo No B426 (34) Q.F-II/09 Date 04.11.2009.
Copy forwarded for information & taking necessary action immediately to the:
1) Spl. L.A.O, L.A. wing. Bankura.
2) Dy. D.L.L.R.O - Dist. H/ats, Bankura.