

স্বাক্ষর

GOVERNMENT OF WEST BENGAL
LAND AND LAND REFORMS DEPARTMENT

No. 571-APPTT.
1825-22(PB)/02

Dated : Kolkata, the 29th Januray, 2003

To
The Director of Land Records and Surveys and
Joint Land Reforms Commissioner, West Bengal.

Sub : Guidelines for transfer and posting of
W B S L R S Gr. I Officers and SRO-II

The undersigned is directed to say that the question of framing of guidelines for transfer and posting of members of West Bengal Sub-ordinate Land Revenue Service Gr. I and Special Revenue Officer-II was under active consideration of this Deptt. for some time past.

After careful examination and consideration of all pros and cons in the matter, the State Govt. in the Land and Land Reforms Department has since framed, as detailed in the enciesed statement, the guidelines governing the transfer and posting of officers belonging to the cadre of West Bengal Sub-ordinate Land Revenue Service Gr. I and Special Revenue Officer, Gr. II working under the administrative control of Land and Land Revorms Department both at the state and district level.

The guidelines so circulated herewith will become effective from the date of issue of this memorandum.

Sd/ - S. Mukherjee
Deputy Secretary,
to the Govt. of West Bengal,
Land and Land Reforms Department.

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Indicative guidelines for transfer & posting of members of WBSLRS Grade-I & SRO-II

The framing of certain Indicative guidelines governing transfer and posting of Subordinate Land Revenue Services Grade-I and Special Revenue officers Grade-II has been engaging the attention of the Department over the last several years. After a careful consideration of all pros and cons in the matter, the State Government In the Land & Land Reforms Dept. decides as follows:

It needs to be stated at the outset that the most fundamental tenet in the matter of transfer and posting), followed by the State Government In the department of Land & Land Reforms is that any whole-time Government officer including those belonging to the above, mentioned Services/cadres, can be. transferred (and posted) anywhere within the State of West Bengal any time in public interest. This basic condition regarding transfer (and posting) is categorically mentioned in the first appointment letters of the officers In Question and as soon as any officer joins the service in any post on the basis of such appointment letters, he/she automatically makes himself/herself liable to abide by this condition of service/appointment. among others. Even if this condition is not specifically stated In so many words in any first appointment/promotion order, it is to be presumed that this condition applies. That being so, any statement regarding transfer (and posting) coming from the State Government must necessarily accept the above basic tenet and such a statement will lay down only certain general and functional guidelines for transfer (and posting) keeping the said basic tenet always in mind. The guidelines that follow are, therefore, indicative In character.

1. The juniormost officers will have to be posted in the remote/difficult stations in view of the fact that they are expected to have lesser family social problem. Besides, exposure to difficult stations at the initial stage will ultimately give them a better understanding of the rural scenario.

2. To facilitate transfer/posting in a rational manner, the state may be divided into three zones.

Zone A - 6 districts of North Bengal, district of Purulia and the following Blocks of Sundarbans area (1) Sandeskhali-II (2) Gosaba (3) Sagar (4) Kultali (5) Patharpratima (6) Basanti (Total Blocks 84)

Zone B - Bankura, Birbhum, Murshkhabad, Burdwan, Nadia, Midnapore (161 Blocks) Zone C - North 24-Pgs. (Except Sandeskhali-II), 'South 24-Pgs. (Except Blocks from (2) to (6) of Zone A) Howrah and Hooghy (96 Blocks).

3. For the purpose of transfer and posting, members of WBSLRS Grade I and Special Revenue officers Grade-II will be treated as an one integrated cadre.

3.A. The transfer from one zone to another should as far as possible be made before the education year begins. This will, -ver, not apply to the cases of transfer on promotion and if the transfer is required for Mopping up abnormal volume of work confronted in any zone. This however shall not apply to officers belonging to Special Revenue officers Grade I.

4. Immediately after training in ARTI, salbani, the Revenue officers shall as usual be posted in the districts of North Bengal and Purulia for split training for 6 (six) months. On Completion of split training the DLRS shall post them in appropriate districts of Zone A depending upon the requirement. Every officer must serve at least for 3 years in the places in Zone A. For lady officers split training may preferably be arranged in the districts of Zone B.

5. On completion of 3 years after Substantive posting, an officer shall be posted in Zone Band work there at least for 5 years. An officer on option and/or having residence In any of the districts in Zone A may continue to remain posted In Zone A.

6. On completion of tenure in Zone B, the officer shall be posted in Zone C and serve the zone at least for 4 years of which he may be posted in his home or nearest to home district for about 2 years provided vacancy permits. However, an officer option and/or having residence In any of the districts in zone B may continue to remain posted in Zone B.

7. On completion of 4 years in Zone C the officer concerned shall again be transferred to any district of Zone A where he will serve at least for 4 years.

7.A. In case It is found that blanket transfer of all the officers to Zone A on completion of tenure in Zone C may cause overcrowding In Zone A and scarcity in Zone B. then the transfer shall be made on the basis of juniority of age and having home district nearest to lone A. Others shall be posted in Zone B but sum total of their tenure in Zone B will be the tenure the might have to spend in Zone A plus the tenure in Zone B. On completion of such tenure in sum total they shall be transferred to Zone C.

8. An officer promoted- to the rank of SRQ..II shall first be posted in Zone A. In case all the promoted officers cannot be accommodated in Zone A, officers of comparative high age with home district in or around Zone B may be posted In Zone B but not in the district where he/she was posted immediately before promotion. Exception may, however, be made in the case of districts of Coochbehar, Jalpalgurl, Oarjeeling, North and South Dinajpur.

9. On completion of tenure of 3 years in Zone A, the officer shall again be transferred to Zone B and serve there for 5 years. An officer on his option may, however, continue to remain posted in Zone A.

10. After the tenure of 5 years in Zone B, the officer will again be transferred to Zone C and continue to serve there till he is promoted to SRQ-IIWBCS(Ex) or posted outside integrated set-up. The officer on his option may continue to serve in Zone B till his promotion to SRO-IIWBCS.

11. The DLRS will arrange transfer and posting of officers in the districts from one zone to another

and the posting shall be so made that requirement of all the districts is equally met.

12. The DLLRO will post the officers within the district preferably according to seniority and on the basis of load of work in different Blocks in the district. The senior most officers should ordinarily be posted in the district and Subdivisional headquarters. Exception may, however, be made for an officer who is particularly suitable for vesting/Law cell work. For Technical Advisors, the DLRS may frame a policy for transfer and posting.

13. If an officer opts to remain posted in Zone A / Zone B even after completion of his tenure, his claim may be entertained but he should normally not remain posted in his home district for more than three consecutive years in whatever capacity.

14. An officer going to retire within four years shall be retained transferred to station preferably where he intends to settle after retirement or close by to such station.

15. Elected President, the General Secretary and Treasurer of the Central Unions should not be Transferred during their tenure Of office. But none should be considered for advantage for more 3 consecutive tenures. On completion of 3 consecutive tenures in the combined capacity of above 3 office bearers, the-officers concerned will be transferred and posted in appropriate zone. In addition to above 3 office bearers 3 Members of Central Secretariat may be nominated by the Association should also not be transferred during their tenure of office for not more than 3 consecutive terms. They should, however, be posted in the blocks in 'C' zone located within reasonable distance for the district headquarters. It is, however, clarified that on promotion to the rank of SRO-II all office bearers of whatever status will be transferred and posted in terms of para 8 of the guideline.

15.A. In case of district, any 3 of the office bearers namely President, Secretary and Treasurer as may be chosen by the Association should not ordinarily be transferred. But none should be considered for this advantage for more than 2 consecutive tenures or on promotion to the rank of SRQ-II. They may, however, be posted in the district quarters and Sadar Subdivisional headquarters and nearby blocks.

16. Existing officers who have never been posted in Zone 'A' during their whole career shall now be transferred to Zone 'A' and work there at least for 3 years on the basis of juniority of age and position of vacancy in Zone 'A'.

17 Except in the case of deputation to foreign bodies, no consent from any officer in the matter of transfer (and posting) will be called for p

18. Posting outside integrated set-up

A good many officers of the Integrated set-up are posted to various offices outside the set-up. In order to monitor their movements from the Integrated set-up network to elsewhere the following guidelines should be observed :-

I) An officer belonging to the Integrated set-up may be transferred out of it and posted elsewhere for, a term not exceeding five years at a stretch.

II) Every officer belonging to the Integrated set-up who has already spent five years outside The integrated set-up should immediately be repatriated to Integrated set-up.

III) Whenever a vacancy arises in an office outside Integrated set-up, the said office shall have to inform the DLR&S of the number of vacancies and places where vacancies have occurred and the rank of officers required. The DLR&S will then place the services of officers with the department on the basis of appropriate seniority and suitability for the job keeping in view the general principle of zonal posting laid down earlier. The concerned wing of the department will issue posting order on receipt of recommendation from DLR&S.

IV) The DLR&S, while recommending names of officers for postings outside the Integrated set-up may not formally seek any option from the officers within the zone of consideration.

19. Even though these are general guidelines only, these guidelines should as far as practicable be followed. The Dept. IDLR&S, however, reserves the right to make exception to these guidelines In in public interest or under very exceptional circumstances.